

FINAL SUBDIVISION PLAT CHECKLIST

Project Name: _____ **Plan No.:** _____

**Submitting Engineer/
Surveyor (Firm Name):** _____ **Date:** _____

Submitting Engineers Use	County Use	(County Code Reference: 101-2-5)
<input type="checkbox"/>	<input type="checkbox"/>	Sheet Size, Lettering Size, Tic Marks, Match Lines
<input type="checkbox"/>	<input type="checkbox"/>	Name of Subdivision, District, County, State
<input type="checkbox"/>	<input type="checkbox"/>	Owner's Certificate
<input type="checkbox"/>	<input type="checkbox"/>	North Arrow (2 Coordinates if State Grid)
<input type="checkbox"/>	<input type="checkbox"/>	Scale, Date of Drawing, Number of Sheets
<input type="checkbox"/>	<input type="checkbox"/>	Blank Space 4" x 6" for approval stamps
<input type="checkbox"/>	<input type="checkbox"/>	Vicinity map
<input type="checkbox"/>	<input type="checkbox"/>	Boundary survey
<input type="checkbox"/>	<input type="checkbox"/>	Surveyor's Certificate
<input type="checkbox"/>	<input type="checkbox"/>	Curve Data
<input type="checkbox"/>	<input type="checkbox"/>	Bearings (to nearest 10 seconds), Distances (to 1/100 of a foot)
<input type="checkbox"/>	<input type="checkbox"/>	Bearings and Distance, all lot lines, street lines, street row centerline, easement centerlines and widths
<input type="checkbox"/>	<input type="checkbox"/>	Existing and Proposed Utility Easements
<input type="checkbox"/>	<input type="checkbox"/>	Owners or Lot and Subdivision Name and Property Lines within and adjoining subdivision
<input type="checkbox"/>	<input type="checkbox"/>	Soils note (101-2-2(16)(G))
<input type="checkbox"/>	<input type="checkbox"/>	Plat Matches Approved Subdivision Plan and Preliminary Plat
<input type="checkbox"/>	<input type="checkbox"/>	Preliminary Still Valid (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	SE, Special Permits, Waivers, Variance, etc. still valid (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	Notices Submitted
<input type="checkbox"/>	<input type="checkbox"/>	Wetlands Statement signed by owner/agent (101-2-5(c)(10))
<input type="checkbox"/>	<input type="checkbox"/>	Addresses shown on all residential lots
<input type="checkbox"/>	<input type="checkbox"/>	Affordable Dwelling Units noted (if applicable) and ADU Affidavit submitted (101-2-5(c)(11))
<input type="checkbox"/>	<input type="checkbox"/>	Pipestem Note (PFM 2-0103.6)
<input type="checkbox"/>	<input type="checkbox"/>	Flood Plain (PFM 6-1405.1)
<input type="checkbox"/>	<input type="checkbox"/>	Engineer's/ Surveyor's Seal, signature & date (no sticky backs)